

REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL SELECTION)
SACEP SECRETARIAT BASED IN SRI LANKA
PLASTIC-FREE RIVERS AND SEAS FOR SOUTH ASIA (PLEASE) PROJECT

Grant No.: IDA -D6480

Assignment Title: Procurement Specialist

Reference: Procurement of a Procurement Specialist to the Project Management Unit (LK-SACEP-502930-CS-INDV)

The South Asia Co-operative Environment Programme (SACEP) received US\$37 million as per the Financing Agreement signed on 8 June 2020 from the World Bank toward the cost of the Plastic-free Rivers and Seas for South Asia (PLEASE) - Grant# IDA -D6480, and intends to apply part of the proceeds for consulting services.

The Procurement Specialist will report to the Project Director and will be responsible for managing all procurement activities of the project in compliance with World Bank Procurement Regulations. The position requires close coordination with PIU staff, SACEP Secretariat, regional stakeholders, and the World Bank.

Composite TOR can be accessed by logging into; <http://sacep.org/consultancy-opportunities>

The South Asia Co-operative Environment Programme (SACEP) now invites eligible Sri Lanka nationals to indicate their interest in providing the Services. Interested Consultants should provide a CV including information that demonstrates that they have the required qualifications and relevant experience to perform the Services. Eligible candidates should have the following minimum qualifications, experience, and competencies:

- Eligible candidates should have the following minimum qualifications, experience, and competencies:
- A Bachelor Degree in Accounting/ Management/Engineering/ Business Administration/ Economics/ Commerce/Law or any other relevant field from a recognized University; A post graduate qualification from a recognized University, in any of the fields mentioned would be an added advantage;
- Or Full Professional Qualifications in Supply Chain Management/Accountancy/ Management Accountancy or an allied profession;
- And 08 years post qualification work experience in a position in the procurement area (use of internationally accepted contract documents for works, goods and services; sound understanding of principles underlying good procurement practices and World Bank procurement procedures) of which at least 2 years in a World Bank funded project;
- Familiarity with World Bank Procurement Guidelines, Procedures and Regulations; Administration of the STEP System.
- Ability to deliver technical services such as preparation of Procurement Plans, Project Implementation Plans, Preparation of Procurement Documents and Evaluations etc. as required by the Project and advice the Project Director and the Director General of SACEP;
- Ability to guide and deliver the range of procurement activities required by the project;
- Ability to interact with staff in the relevant agencies;
- Effectiveness in analyzing and resolving project implementation issues;
- High level of computer literacy, including Word, Excel, email and the internet;
- Strong interpersonal and motivational skills and sensitivity to the local environment, as well as the

- ability to work with minimal supervision;
- High level of proficiency in written and spoken English and report writing.

The attention of interested Consultants is drawn to Section III, paragraph, 3.17 of the World Bank's 'Procurement Regulations for IPF Borrowers' (Procurement in Investment Project Financing- Goods, Works, Non-Consulting and Consulting Services, July 2016 Revised November 2017 and August 2018), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment:

3.17 Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interests of the Borrower. Without limitation on the generality of the foregoing, Consultants shall not be hired under the circumstances set forth below:

d. Consultants (including their experts and other personnel, and sub-consultants), that have a close business or family relationship with a professional staff of the Borrower, or of the project implementing agency, or of a recipient of a part of the Bank's financing, or any other party representing or acting on behalf of the Borrower, that is directly or indirectly involved in any part of:

i. the preparation of the TOR for the assignment;

ii. the selection process for the contract; or

iii. the supervision of the contract, may not be awarded a contract unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Bank throughout the selection process and the execution of the contract.

The individual will be selected based on the qualification and experience, in accordance with the procedures set out in the 'The World Bank Procurement Regulations for IPF Borrowers- Procurement in Investment Project Financing- Goods, Works, Non-Consulting and Consulting Services, July 2016, Revised November 2017' and August 2018' as per the Financing Agreement of the project.

Applications must be delivered in a written form to the address below (in person, by mail, or by e-mail) with the subject line: **"Procurement of a Procurement Specialist to the Project Management Unit (LK-SACEP-502930-CS-INDV)"** by no later than **14.00 hrs., Sri Lanka time on 11th August 2025.**

**Director General
South Asia Co-operative Environment Programme (SACEP)
#146/24A, Havelock Road, Colombo 05
00500, Sri Lanka**

**Tel: +94-11 2596443 / +94-11 2504708
Fax: +94-11-2589369**

E-mail: secretariat@sacep.org copy to: pleaseproject@sacep.org

28 July 2025