

**REQUEST FOR EXPRESSIONS OF INTEREST (REOI)
(CONSULTING SERVICES – FIRM SELECTION)
PROCUREMENT OF A FIRM FOR THE PREPARATION OF
PLASTIC WASTE INVENTORY OF NEPAL**

Country: NEPAL

Project: PLASTIC FREE RIVERS AND SEAS FOR SOUTH ASIA
(PLEASE) PROJECT.

Grant No: D648-8S

Assignment Title: **PROCUREMENT OF A FIRM FOR THE PREPARATION
OF PLASTIC WASTE INVENTORY OF NEPAL**

ASSIGNMENT PERIOD: 7 MONTHS
CONSULTING FIRM RECRUITMENT WILL BE ON
CONSULTANTS' QUALIFICATION SYSTEM (CQS)
BASIS

The South Asia Cooperative Environment Program (SACEP) has received financing from the World Bank toward the cost of the Plastic Free Rivers and Seas for South Asia (PLEASE) project and intends to apply part of the proceeds for consulting services.

The eligible candidates to apply for the above assignment should be nationals of member states of the South Asia Co-operative Environment Programme, which consists of Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, and Sri Lanka.

The consulting services ("the Services") include the following key activities to develop a detailed plastic waste inventory for Nepal;

- i. To conduct a comprehensive study on the production, import, utilization and life cycle of all seven types of plastic across Nepal (validated via stakeholder consultations);
- ii. To locate key plastic pollutant sources/hotspots, to identify different types of plastic waste and develop comprehensive plastic waste statistics including generation, composition, and treatment/disposal method (per item and polymer type) (based on field surveys in each of seven provinces and validated via stakeholder consultations).

The detailed Tasks are given in the Terms of Reference (TOR) Attached.

Consultancy assignment shall be completed within a period of 7 months from the date of signing of the contract. The budget allocated for this assignment is USD 290,000. The detailed TOR for the assignment can be found at the following website: sacep.org/consultancy-opportunities.

The SACEP/PLEASE now invites eligible consulting firms to indicate their interest in providing the requested Services. Interested Consultants should provide the information that is requested in the TOR that demonstrates that they have the required qualifications and relevant experience and qualification to perform the Services as indicated below;

Recruitment Qualifications and Experience and Evaluation Criteria:

The experience and expertise required for the consulting firm are listed below:

- i. In addition to the qualification requirements of the individual consultants indicated in the TOR, the Consulting Firm shall have general consulting experience in carrying out high-quality analytical work, including qualitative and quantitative analysis of data relating to the amount and types of plastic waste generated and evaluate the existing management practices in the country of a minimum of 4 years. The firm has had an average consulting turnover of NPR 40 Mn in the past 3 years.
- ii. A consulting firm shall indicate a minimum of 2 reference projects/contracts of the services carried out in the past 5 years that are similar to the activities included in the TOR or any plastic-related activities. The minimum value of each activity shall be not less than NPR 10 Mn.
- iii. PLEASE project reserves the right to contact the companies provided as references by bidders (proposed consultants).
- iv. References will be requested by PIU/SACEP to provide feedback on the following aspects of service delivery similar to services expected in the TOR on the reference 2 projects listed by the consultants: (i) Management capabilities of the firm to carry out the similar activity, (ii) Accuracy and quality assurance of the administrative processes and ensuring the output, (iii) Efficiency and cost-effectiveness in terms of delivery of services and meeting the timeliness, and (iv) responsiveness to the client services.
- v. The Consulting Firm shall provide a detailed approach and methodology for the Preparation of the Plastic Waste Inventory for Nepal to cover the proposed scope of work including task description and how such tasks will be performed on the given timeline in their submissions with recommendations.

The request for submissions at the REOI stage will be evaluated in two stages: The first stage will evaluate functionality according to the criteria of;

Technical Proposal including

Methodology/ approach of the proposal – (40 points) including detailed how the inventory will inform evidence-based solutions for plastic waste management which will help to protect the land and water resources of Nepal from pollution. The project will estimate the amount and types of plastic waste generated and evaluate the existing management practices in the country. Methods of Stakeholder consultation, Mapping, and analysis of data collected.

Past experience: The Consulting Firm shall have at least three (2) traceable references relating to project-related experiences undertaken in the past three years. Provide a brief description of the scope and scale of the work undertaken for each and indicate the value of each contract.

Points will be awarded to affirmative compliance to the Experience and qualification requirements indicated in the Recruitment Qualifications and experience listed in the TOR. **(40 points)**

Team capacity: The Consulting Firm should demonstrate the capacity of the project team recommended to be engaged and to be utilized in the execution of the contract. Their skills, qualifications, experience, etc. The CVs of staff should not be longer than 3 pages in total and should be structured as follows: - (i) Professional qualification/s, (ii) Brief description of individuals' experience of similar work in the last five years. (iii) Name of previous employer/s and position. (iv) Role in the services to be provided in this bid. **(20 Points)**

Technical Proposal Requirements

Firms are required to submit their REOI submissions with a strict page limit to a total of 50 (fifty) pages (there is no limit on annexes). Reviewers reserve the possibility to only consider and evaluate the 50-page proposal (excluding annexes). The Consultant shall provide a summary table of experience in the Technical Proposal and provide detailed citations for each project in an Annex of the proposal.

The RFP/EOI that fails to score a minimum of **70 out of a possible 100 points** on this criterion on the technical requirements will not be eligible for further consideration. The highest ranks Consulting Firm scored on technical grounds of the REOI shall be called up to submit a financial bid along with the technical information for contract negotiation. The successful Consulting Firm will be requested to enter into a **Lump sum** Contract to compete for scope activities in the TOR.

Submissions: The procurement of the consulting firm will be carried out based on the Consultants' Qualification (CQS) therefore the Consulting firm shall not submit any financial bid submissions along with the requested technical submissions of REOI.

The attention of interested Consultants is drawn to Section III, paragraph, 3.17 of the World Bank's 'Procurement Regulations for IPF Borrowers' (*Procurement in Investment Project Financing-Goods, Works, Non-Consulting and Consulting Services, July 2016 Revised November 2017 and August 2018*), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment:

3.17 Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interests of the Borrower. Without limitation on the generality of the foregoing, Consultants shall not be hired under the circumstances set forth below:

d. Consultants (including their experts and other personnel, and sub-consultants), that have a close business or family relationship with a professional staff of the Borrower, or of the project implementing agency, or of a recipient of a part of the Bank's financing, or any other party representing or acting on behalf of the Borrower, that is directly or indirectly involved in any part of:

- i. the preparation of the TOR for the assignment;*
- ii. the selection process for the contract; or*
- iii. the supervision of the contract, may not be awarded a contract unless the conflict stemming from this relationship has been resolved in a manner acceptable to the Bank throughout the selection process and the execution of the contract.*

The Firm will be selected based on the qualification and experience (CQS basis), in accordance with the procedures set out in the *'The World Bank Procurement Regulations for IPF Borrowers Procurement in Investment Project Financing- Goods, Works, Non-Consulting and Consulting Services, July 2016, Revised November 2017' and August 2018'* and as per the Financing Agreement of the project.

Further information can be obtained at the address below during office hours 08.30 to 16.30 (Sri Lanka Time).

Expressions of interest must be delivered in a written form to the address below (in person, by mail, or by e-mail) by no later than **14.00, Sri Lanka time** on **10 July 2024** to the Plastic Free Rivers and Seas for South Asia (PLEASE) Project.

Attn: Mrs. Anjalie Devaraja,
Project Director,
PLEASE Project
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Colombo 07, Sri Lanka,
Tel: +9411-2596443, Fax: +9411-2589369
E-mail: pleaseproject@sacep.org and copy to anjalie.please_project@sacep.org

For more information on the technical clarification in the TOR, contact: Prakriti Kashyap, Plastic Expert at prakriti.please_project@sacep.org